

Claiborne Association Board
March 9, 2023

In Attendance: Jim Richardson, Megan McCoy, Phil Sayre, Terry Babb, Carrie Kabler, Mike Kuperberg, Martha Hamlyn, Jake Flory

Welcome and Minutes Approved

Martha noted correction to spelling of Jennifer Shea and that fundraising suggestion was proposed by Lynn (Cockey) Marr (not Rebecca). Jim moved to accept February minutes with corrections, second by Mike and minutes approved. Next meeting April 13 at 7:00 – after this meeting Jim sent email requesting April meeting be held in person at the hall.

Treasurer's Report – Megan McCoy

Checking: \$13,390.67

Match Account: \$21,245.84

Money Market: (in January moved to CD 15 month at 3%)

- Megan said there is an outstanding check in the amount of \$2,409.11 for Warren's Woodworks. The invoice was for Thermatrue and she thinks this is the new front door.
- Carrie started discussion of coming up with a way to keep Megan in the loop when an expenditure is made and amount of the invoice expected as part of the process. Also better communication and control when project is estimated and approved as to the final cost.
- Jim will send a note to committee heads every time a purchase is made, contract signed or someone hired, there needs to be a record by email and receipts given to Megan. Megan will add column to spreadsheet to accumulate a project cost (e.g. front steps or generator).

Program Committee – Martha Hamlyn

- Since February meeting there have been 2 events. Bingo Night was a big success with "Bingo Bob" and "Bingo Betty" – with 16 people playing they made \$400. Will do this again.
- Second event was Momma's Broke concert. This was another of the 4 concerts being underwritten. To ensure a large enough audience invitation was extended to Sherwood group and enough was collected to pay the band an additional \$125 and also keep \$125 for the association. People were asked to carpool and we didn't receive any complaints from neighbors – but in the future we should check parking in real time.
- Movie night received donation of a really nice projector from an AV professional in Tilghman. He also spent time with Renny getting things set up. In the future may spend \$300 on a new receiver and that should be covered by the funds received from Bingo and last concert.
- Next events: Concert Tuesday April 11 a group from Scandinavian Faroe Islands, Cinco de Mayo on Friday May 5, Estate Sale at Maple Hall for benefit of association May 13 (14 if rain).

Building Committee

- Generator installation complete. Every Wednesday at 2:00 it will run for 12 minutes. Jim's name is registered with the generator. An invoice should be expected from Travers Electric for \$15,000 +change. Megan noted that the outstanding check to Warrens and this one for Travers will use up a major portion of the match fund available for special projects.
- Generator runs off existing propane tank so no change to electric panel. When power fails it will automatically start. The first oil change is included and after that we can schedule it or do ourselves. Jake is able and willing to service it annually. Large box on the side of the building is where switching takes place with a battery and charger. If the power goes out it will

- continue to run everything that is turned on. If for some reason we didn't need it to run it can be turned off. The generator is the key to the Village Hall being designated a resiliency center.
- Jim installed 7 engraved bricks and repaired a section of the walk that was collecting water.
 - Through Al Bond, Avalon Theater, a connection was made with someone who could advise on the stage lighting.
 - About 3 or 4 of the folding chairs have fabric coming loose. Jim is making contact to get some fabric so we can repair.
 - Rob Todd has offered to haul the piano out of the hall. Carrie confirmed with Abby that it was not salvageable to anyone for use as a piano.

Long Range Planning Task Force/Spring General Meeting

- The Task Force will be meeting again in a few days. They are focusing on getting the community hall on a sustainable footing and exploring fundraising and other ideas for the future to present to the board.
- General membership meetings are normally held 3 times a year - the summer picnic, Christmas holiday and a Spring meeting. The General meetings are where items that need to be voted on by membership are presented. It was discussed holding off scheduling the Spring meeting until we hear from the Task Force to see if they want to use the opportunity to present to the members.

Future Fundraising

We are depleting our matched project fund account. The program committee is meeting with Lynn Cockey Marr on her idea for a Claiborne Carnival. If held, this wouldn't be until 2024 and then likely an annual event. Typical small town festival pet shows, cake wheel etc.

New/Old Business

- Volunteer opportunity list is posted at the hall and there are 3 or 4 responding so far. The poster requests volunteers but also informs everyone of the things that need to be done/are being done. Phil noted that it was encouraging that new neighbors are responding.
- Jim wrote to Libby about offer of Development Director and delivered to her front door.
- Jake brought up his concern for the bell tower and the way it is built. The Unionville Church has the same issue and our bell tower will eventually look the same. It can be stabilized but we would need advice of an engineer. Jake requested permission to ask Greg North if he knows of someone. Greg's career has been in historic renovation. Phil moved that we ask Jake to explore this with Greg and come back to the board. Second by Mike and motion approved.

Next Meeting: April 13, 7:00 PM

Adjourned 8:03 PM