

CLAIBORNE ASSOCIATION BOARD MEETING - MINUTES

November 14, 2017

Submitted by Terry Babb

In Attendance: Rob Todd, Steve Friedberg, Terry Babb, Bill Sewell, Abby West, Jim Richardson, Martha Hamlyn

Meeting called to order at 7:05 p.m.

Minutes for October 2017 approved by motion from Bill, second Abby and vote.

Treasurer's Report

- Steve prepared a handout showing balance of \$42,179.01 in money market and \$5,344.10 in checking (down from previous month of \$12,984.60).
- The board reviewed the handout showing receipts and disbursements.
- Steve received a notice that \$700 in matching contributions will be coming in.
- Steve is looking for the safe deposit box key – check with Mary, Judy or possibly it was with Molly's things. At this time there is nothing in the box.
- Martha reported that shirts and hats have been paid for and we have more to sell.
- The Choptank electric bill was confirmed that we don't pay for the lights at the landing. We pay for 4 lights and there are 4 on the main street.

Building Committee

- Just came off a very busy full work week. Had 6 or 7 volunteer workers each day, 7 hours a day. Rob estimated 250 volunteer hours plus additional considering all the planning hours for Will, Jake and Kirke.
- Completed the landing off the side door, completed all the inside framing for bathroom, the hallway, the AC pad, new safety exit, put up nailers for cabinets. In addition volunteers moved things from the main hall back to the annex for the concert and then back to the main hall after the concert.
- Electrician is starting and also HVAC.

Program Committee

- Recent concert was a huge success and we actually made \$229 over the \$500 paid to the musicians.
- Christmas potluck and general meeting to be held December 16.
- Movie night starts January 3
- January 10 possible concert with Christylez Bacon
- February Victoria Vox will return.

Rob's Review/Handout

- Rob worked up a hand out to determine what we need on hand at the end of the year (8/31) to jumpstart operating expenses for the new year.
- If we bring the budget down to -0- we start with no funds for operating expenses to pay insurance, electric etc. The operating carryover needed is \$2,561.
- Based on that he is recommending we delay some things – such as orchard.

- Rob will talk to Will and Jake to be sure we don't commit to something if we don't have the funds and determine what is a priority or what could be delayed.
- We do have a need for fundraising. Annual operating expenses estimate is \$4,620

By Law Change

- Kirke distributed by email some options for change of wording in By-Laws, Article II Membership, Section 3 for Honorary and Associate Membership.
- Motion made by Abby, second by Bill to recommend Option 2 at the General Meeting on December 16. As described in Article X, the change would be voted on at the following General Meeting.

Fundraising

- There was general discussion of some fundraising ideas – a Jelly Fish Festival, a service auction where people donate a service and it is sold at auction.
- Should we consider a \$1 nominal contribution for movie night to help defray expense of heat.
- We have had phenomenal generosity to fund the renovation of the building but we should research some fundraising ideas that will help defray operating expenses in the future.

Meeting adjourned 8:05.