

CLAIBORNE ASSOCIATION BOARD MEETING - MINUTES

February 18, 2020

Submitted by Jim Richardson, secretary

In Attendance: Kirke Harper, Rob Todd, Suzanne Todd, Jim Richardson, Bill Sewell, Abby West, Steve Friedberg, Martha Hamlyn

Kirke called the meeting to order.

Minutes

- February minutes distributed by email in advance and approved.

Treasurer's Report

- Steve reported the checking balance was \$2,944.67 to date.
- The checking acct. is now at \$18,172.79

Rob reported that, as far as this year's budget is concerned, right now we are budgeted at \$3,347.00 to the end of the year. He recommended we move \$1000.00 originally budgeted for constructing the movable mail boxes to the construction of the built-in mail boxes and cabinets. The Board agreed.

President's Report

Kirke questioned the necessity of insulating the main hall and ceiling listed in this year's budget. He then passed out a list of building projects he compiled for 2020, and asked board members to look over the list before the next board meeting to determine what is important and what we don't need for this year. Abby suggested that we do this task by email before the next meeting. Jim suggested that we might want to arrange the list into three or four categories, such as 1-year, 5-year, 10-year, and 15-year plans. Rob commented that the list is more of a long-range *building* plan than a complete long-range plan for the Hall. Martha suggested board members might want to separate items on the list into projects that would promote our goal of becoming a resilience center.

Kirke also put together documents that include all the projects we have done in the past with their costs. He said Libby Moose would like us to create a future project list with estimated costs that would be provided to our Big Donors and raise the money at a one-time fund-raiser event. The event might include a fancy brochure, slide show, and dinner and would also be a time to ask Big Donors to contribute to the Endowment Fund.

Finally, Kirke pointed out that Jennifer Shaw is a professional strategic planner and might be able to help us with a plan and vision.

Program Committee

Martha reported that their committee has not been able to meet since the last board meeting.

Coming events:

March 21 - Open-Mike Night where people could perform in front of an audience, i.e. read, sing, dance, tell jokes, etc.

Linda told the committee she would like to schedule an art event in the fall.

Rental Policies and Plans for the Hall

Abby, Mary, Martha, Suzanne and Pat met last month to discuss possibilities for renting the Hall to outside groups. They plan to meet again and bring recommendations to the Board. Bill recommended that they consider a sliding scale for renters outside the community and for members of the Association, who might be either charged a small fee or use it at no cost.

Building Committee

Bricks: Jim reported that the second brick sidewalk is finished.

Kirke talked about adding more inscribed bricks and asked if anyone would be willing to take over the task. Jim graciously volunteered.

Mailboxes: Jim presented the latest idea of the placement of the mailboxes in the annex and asked the Board if they wanted to proceed. A motion was made to accept the plan and the motion carried.

Additional storage needs: Kirke talked about constructing a small storage cabinet in the foyer of the hall to be used as a place to store brooms, mops, and other cleaning materials. He also suggested we think about constructing or purchasing an outside storage unit. Kirke volunteered to call Gatsby's about a storage building they want to sell.

New Business No new business.

Old Business

Kirke volunteered to ask Keith Warner for an estimate for clearing the backyard.

Next meeting date: March 10, 7PM

Meeting adjourned at 8.15pm