

CLAIBORNE ASSOCIATION BOARD MEETING - MINUTES

October 19, 2016

Submitted by Terry Babb

In Attendance: Mary Gregorio, Kirke Harper, Judy Harrald, Terry Babb, Rob Todd, Jake Flory, Pat Flory, Jim Richardson

Meeting called to order at 7:05 p.m. Rob motioned to approve minutes of September board meeting, second by Mary and passed unanimously.

Treasurer's Report

- Judy reported bank balance of \$31,467.21 and \$92,108.37 in the money market fund with \$50,000 of that sent to Brown Advisors to open the endowment account leaving \$42,108.37 in the money market.
- Judy asked that all receipts be turned in. Will has one from Warrens and there are some additional small ones outstanding.
- Discussed amending bylaws regarding the \$100 amount for checks that need to be double signed. Currently Judy, Kirke and Mary are signers to the account. Kirke will draft something for the bylaws – raise to \$500. It could be announced at Christmas and approved at the spring meeting.

Insurance/Mission Statement

- Discussed insurance issue of having gas stove versus electric. We would still have gas for on-demand hot water heater but that would not have an open flame.
- Terry reminded that fire extinguishers are due to be checked and tagged in October. Mary will take them to Mathesons (across Route 50 from the airport).
- Mary prepared a mission statement that was unanimously approved.

Program Committee

- Harvest dance scheduled for October 29
- Gene Meyer will talk about his new book November 16
- Jonathan Williams sing-a-long November 19
- Family movie night November 26
- Holiday Party and General Meeting December 17
- Interest is expressed for scheduling a poetry night

Building Committee Update

- Most trim is done and siding is started.
- Roll off dumpster ordered and possibility that there will be room for community to add to the dumpster for donation to association.
- Jim trimmed the bushes and around neighbors mailbox. Additional trimming will be done for the orchard and neighbor would like some of the side area to be trimmed.
- Kirke reported that he is working on lot coverage calculation to complete the administrative site plan form to change use from church to community center. 2
- The septic holding tank agreement will be for an 800 gallon and 1500 gallon tank for total capacity of 4300 gallons. We should get approval any day and then get quotes.
- Once we have the usage change and the holding tank agreement we can start to apply for building permits.
- Over time the building committee will change over to building maintenance.

Board Participation/Term Limits/Nominating Committee

- Discussed rotating term limits and expectations of the nominating committee. This would provide an incentive and encourage more people to participate.
- Some ideas were 3 years for any one position and being off for at least a year before coming back on. In other organizations the treasurer is usually exempt.
- Nominating committee is announced at April meeting and board would advise at that time which members would be moving off.
- Mary discussed ideas for finance committee and relationship with treasurer.

Meeting Adjourned 8:15 p.m.