

## CLAIBORNE ASSOCIATION BOARD MEETING - MINUTES

March 13, 2016

Submitted by Terry Babb

In Attendance: Mary Gregorio, Kirke Harper, Judy Harrald, Terry Babb, Rob Todd, Jake Flory, Pat Flory

Meeting called to order at 7:05 p.m. Minutes from February meeting were approved by vote.

### Treasurer's Report

- Judy reported balance as of February 29 of \$44,729.59 in checking account and \$92,027.40 in the endowment money market savings account.
- Judy presented an Income and Expense Statement comparing actual income and expenses to budget YTD through February for review.
- Pat noted that program committee members have not been turning in receipts for reimbursement so she will encourage them to do this going forward.

### Communication

- Discussed access to the Clarion and those who might need to receive paper copies and how to get the copy to them.
- The resiliency center information is now on the website along with an elevation tool and map of the marsh.
- Mary reviewed the Vision Statement draft that Rob prepared last meeting and that can also go on the website.

### Work at the Hall

- Jake presented bids to install subpanel. One bid was for \$3,260 but Will got a second bid for \$1,400. Judy made motion to accept the more favorable bid to install the subpanel. Motion seconded by Jake and approved by vote. Jake will discuss working with us on the rest of the electric needs going forward and also an emergency lighting circuit if we need it.
- Tim Green will be submitting an estimate for HVAC in the ceiling of the annex. We will plan for a light in the attic that will plug into the unit and will also have drop down stairs for access.
- The foundation estimate is due this coming week. Jake and Will reviewed that we are running plumbing and so there would be freezing issues. The bid approach is to seal off the foundation and insulate with vapor barrier.
- The mason will be giving price for new foundation under the building because the leaning piers would be flagged by inspection. Alternative is to build our own. But a new foundation would give us dirt to fix the drainage and it would be the best way to stabilize the annex and save money in the long run. We need to get a couple estimates for this work.
- Kirke has calls in to Ann Morris at the Health Department about the holding tank issue and is waiting for her return call.
- Will had Shannahan (Well Company) out about running pipe for water.
- We need someone to size a generator for us.

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### **FOLLOW UP NOTE:**

Bid for water line was received and reviewed by email March 15. Bid is \$1,964 to run the waterline plus \$600 to do some horizontal boring that would save a tree on the neighboring property. Bid was accepted by email vote to include the horizontal boring for a total of \$2,564.

### Plan for Donation

- Mary will send out the letter with board's recommendation for Pattie's donation in the next couple of days. There will be a vote by the membership on April 23 at the General Meeting Potluck.
- There was discussion on Endowment Funds in general and how other 501c3 organizations are set up. Mary will schedule to meet with 2 different organizations to learn what works best for our needs in the future. Questions such as how you can add to the account, how it's invested, any withdrawal requirements, any taxes or fees.

### Program Committee

- Movie night is going well but this winter has been hard for scheduling because of weather and so many folks are away. As the weather improves we plan to get things back on schedule.
- The café didn't work this year. It's hoped that something similar will work better once we are in the annex.
- A concert is planned for April 17.
- The goal is to have a potluck every other month. April is General Meeting and potluck on April 23. Next would be scheduled in June. Then July 4 ice cream social. August is picnic.
- Some other ideas are another Poetry night and a "6 Sentence Story" night.

### Nominating Committee

Discussed formation of Nomination Committee for nominations to the board at the August Picnic/General Meeting.