

CLAIBORNE ASSOCIATION BOARD MEETING - MINUTES

July 12, 2016

Submitted by Terry Babb

In Attendance: Mary Gregorio, Kirke Harper, Terry Babb, Rob Todd

Meeting called to order at 7:05 p.m. Kirke motioned to approve minutes of May board meeting, second by Rob and passed unanimously.

Treasurer's Report

- Judy could not attend but sent Mary a reported balance of \$40,029.69 in checking account and \$92,073.55 in the endowment money market savings account.
- We purchased aluminum attic ladder for \$180 and had a \$100 in-kind donation. We will be receiving an invoice from Lane Engineering and one from Shannahan.
- Judy has asked that all receipts for reimbursement by August 1 before the next budget.

Building Update

- Discussed what work could be done at next workday - exterior trim and fascia, framing wall between kitchen and bathroom.
- Will need decision on wheelchair left before siding can be done.
- Discussed things that need to be cleaned out of that space and loaded onto trailer - some electrical equipment that can go to Habitat Re-Store - old flooring Kirke will check to see if Beav wants it - Rob will call Sue Stockman to see if she wants the old windows. Then Rob said he would take the trailer to Re-Store.
- General discussion of storage we will need for dishes, silverware, pots/pans, cleaning supplies, signs, decorations
- Discussed burying a PVC pipe to post signs for events - maybe Jim could build something that matches the existing wooden sign.
- General discussion on uses of the annex and the hall - location of the mailboxes, will the annex be less convenient for mail carrier.
- Tim from Rise Up said he could donate a coffee maker that could be plumbed in - will we want a water filter.
- Will we need a mechanical room - we will have an in-line hot water heater

Skirting the Annex

- Discussed quote of \$6,992 from Jess Murphy for skirting the annex. It includes parging and some extra items such as drainage for sump pump. Will reviewed the quote and Rob worked up a comparison for similar work he had done.
- It was agreed that Jess gave us the "friends and family" price (thanks Jess). Kirke motioned to approve the bid, second by Rob and approved.

Some Next Steps

- Holding tank was approved! Kirke has meeting scheduled with Ann Morris to review their requirements - things like having a contract with an approved hauler, recording an easement on our deed that documents there must be a pumping agreement. They also want to review our interior renovation plans showing what we mean by a small kitchen and bathroom. 2
- Judy has contact for someone to put in the tank and run the plumbing.
- Need to complete "change of use" from church to community/cultural center and then will be able to apply for building permits.
- File for administrative site plan review. We started this a year ago and we are told since it's been over a year that we have to start over - but the delay was waiting on the county's approval - Kirke is working this out.
- Work out parking issue and accessible parking requirement.
- Renny is getting the generator for the community water supply. Need to build a platform to hold it.

August 27 - General Meeting/Picnic

- Need August board meeting to agree on budget to present for approval.
- Discussion for Claiborne Cup. As the Community Hall project has grown there are now so many people who are contributing so much that it is no longer possible to make this award to just one person.
- Agenda will include budget, progress on the building - might have change of use and building permits in process.
- Bricks and time capsule.

Meeting adjourned 8:15 p.m.