

# CLAIBORNE ASSOCIATION, INC.

10403 CLAIBORNE ROAD  
CLAIBORNE, MARYLAND 21624

Minutes of the April 2020 Board Meeting held via email and on-line survey on May 3, 2020.

The Board met via email and Survey Monkey survey. Members participating were Kirke Harper, President, Rob Todd, Vice President, Steve Friedberg, Treasurer, Jim Richardson, Scribe, and Abby Curitan, Bill Sewell and Brian Boos, Jr., Members at Large.

We approved the Minutes of the previous meeting.

The Treasurer's report prepared by Steve Friedberg was presented in the email. The Association has \$18,878.22 in the Money Market account and \$5097.49 in the Checking Account.

The Board agreed to accept the offer of Accent Heating and Air to provide a service contract for our systems for \$435, a discount of 25% off their regular price. They will service the units in the Spring and in the Fall.

The Board approved the appointment of a Nominating Committee made up of Pat Flory, Mike Kuperberg, Carrie Kabler and Barbara Haddaway. The names will be submitted to the Membership for approval at the Spring General Meeting.

The Board agreed to continue to place 10% of all donations received into the Endowment Fund.

The Board voted to move insulation of the Hall ceiling and annex up to the top of our priority list because the current social distancing requirement limits the types of projects we can accomplish. We will accept an offer from Gede Insulation of \$2,582 to install foam insulation on the crawl space perimeter and blown fiberglass insulation in the attic. Prior to the installation we will install new wiring circuits in the attic to support future lighting changes.

In addition, the Board voted to:

- Accept Keith Warner's offer of \$4,050 to clear the Orchard area behind the Hall and grind the stumps;
- Hold a drive to raise \$5,000 for Operating Expenses for the remainder of the current fiscal year and another drive next year;
- Approve a preliminary budget for presentation to the Membership at the Spring General Meeting. The budget projects a carry-over of \$10,500 from this fiscal year, income of \$14,247 for FY2020-2021, expenses of \$13,444, and a carry over of \$10,577 to fy 2021-22;
- Narrowly voted to have the Hall inspected for insects every year - The President has decided to postpone this action until more discussion can provide clearer direction; and
- Hold a building fund drive in fy2020-21.

Jim Richardson, Scribe