

## CLAIBORNE ASSOCIATION BOARD MEETING - MINUTES

March 13, 2018

Submitted by Terry Babb

In Attendance: Rob Todd, Steve Friedberg, Terry Babb, Bill Sewell, Jake Flory, Pat Flory, Jim Richardson, Martha Hamlyn

Meeting called to order at 7:05 p.m. Minutes were distributed by email in advance. Minutes approved by motion from Bill, second by Steve and unanimous vote.

### Shore Rivers Letter

- Rob brought a copy of a letter being sent to the riverkeeper group in support of the grant application as discussed at the February meeting.
- If we are chosen for the grant, one of the first projects in the first phase is the permeable parking spot. How we proceed with the current Bridges proposal will depend on the outcome of this grant application.

### Treasurer's Report

- Money Market account has a balance of \$42,198.25 and the checking account \$2,010.48. We received a \$200 matching donation and also a \$240 contribution at the end of February.
- Steve doesn't have the key to the safety deposit box. Check with Kirke to see if he has it. If not we will have to pay for a new key and then decide if we want to cancel the box. Jim and Martha have an old fireproof safe if we have important papers like a deed.

### Renovation Budget

- Our margin is down to \$2,300 (from \$4,000 last month).
- Refinishing the floors was not in the budget. Gary will charge per square foot so we should measure after cabinets are installed. Should be approximately 500 square feet and cost approximately \$1000.
- The ADA parking spot is in the budget for \$5,500 but we may get the grant.
- Rob has set aside an operating carryover item in the budget that will kick start operating expenses for the beginning of next fiscal year.

### Building Committee

- Trim and painting is complete after second coat is put on trim later in the week. Waiting to paint windows until it is warmer because they will need to be opened.
- The toilet can go in but can't turn on water yet until the slow leak in the fitting is addressed. It is being tested using air.
- Still determining where to get the extra cabinets needed. Will probably end up choosing something basic from Warrens.
- Bill asked if we should consider any change to the handicap ramp now that the tree is gone. It was felt it wouldn't improve what is on the plan now and if there were any change it would have to go back to permitting.

### Program Committee

- Movie night will continue into April.
- At some point the committee will start thinking about a celebration for the opening of the hall. We should establish a goal of October. Pat has talked to her brother to see if Eastport Oyster Boys might be available.
- Will also will have an ice cream social in July.

#### Spring General Meeting

- Need to decide on a Spring General Meeting where the nominating committee would be appointed and the By-Law change presented in December will be voted on.
- To make it easier during construction we could have a Saturday morning “coffee and donuts” late April/early May.
- The ByLaw change needs to go out with the minutes from December General Meeting and also be posted.

#### Nominating Committee

- A committee will be appointed at the Spring General Meeting. Jim and Pat can serve and other possibles might be Sarah, Renny, Will, David or Liz, Barbara Haddaway.
- Rob will review who should be coming off the board based on time limits.

#### New Business

Abby sent an email asking about organizing a Red Cross Blood Drive at the hall. The board was wondering what the guidelines are for what they need – like a bathroom, running water – which we don’t have yet. Rob will respond to Abby.

Motion to adjourn at 8:00 p.m.