

## CLAIBORNE ASSOCIATION BOARD MEETING - MINUTES

February 12, 2019

Submitted by Terry Babb

In Attendance: Rob Todd, Kirke Harper, Steve Friedberg, Terry Babb, Bill Sewell, Abby West, Jake Flory

### Minutes

January minutes distributed by email in advance and approved by motion from Bill, second by Steve and unanimous vote.

### Treasury Report

- Steve reports \$7,737.16 in the checking account and \$35,267.06 in the money market for a total of \$43,004.22.
- We haven't gotten a bill for insulating the crawl space yet – Rob will call again. There is a new permit policy requiring a statement from the insulator.
- Hedley and Jo Batters donated 2 folding tables and Steve will send thank you.

### Endowment Fund

- After reviewing by-laws Rob said that any transfer of funds into the endowment can be a policy and does not need to be made part of the by-laws. Any policy would be presented at a general meeting and then voted on by membership at the following general meeting.
- Phil Sayre is working on an educational piece to explain the endowment fund. It was agreed to table further discussion on any endowment fund policy at this time.

### Program Committee

- Jake reported on the program committee for Pat.
- March 16 will be music and dance with Jon Williams' band.
- April (date TBD) will be a concert with Ella Murphy's band.
- Discussed scheduling potluck and Spring general meeting. In general we are trying to have a potluck every other month. If possible have one late February, early March. April 13 is a possible date for general meeting as a breakfast like last year or a potluck. Then a potluck could be scheduled in June. July 4th is the annual parade and ice cream social followed by August picnic/general meeting.
- Terry will email Pat these dates for follow up by the committee.

### Building Committee

- Permit will run out March 26 and Will is working to extend.
- The drain for the sump pump needs to be reworked.
- Rob talked to Will about a cut off valve under the sink for the gas stove so it can't be turned on accidentally.

### Budget/Donations

- Rob is working on a budget for next fiscal year. Some expenses, like electric, will increase with the annex addition.

- At this point it is anticipated we would have \$3,700 remaining that would be carried to next fiscal year.
- Rob will call Tim Green about cost for annual service on the HVAC units.
- Any renovation that doesn't get done this fiscal year will carry over to next year. We won't do sidewalk or orchard this year. Sidewalk could be pea gravel, and Kirke thought we may be able to get orchard trees from Choctank but will still have the cost for clearing.
- We do need some grading and a swale around the building.
- Kirke, Mary, Steve and Rob will meet Feb 25 to go over records and come up with the total that has been spent on renovation. They will break out the purchase of the building from building expenses.
- Rob will forward a copy of insurance policy to Kirke. When renovation is done we will need to reappraise and shop around to increase insurance. Patti Diamond or Priscilla may be able to appraise property.
- Looking at the list of projects for future consideration, Kirke thought we should leave donations around \$5,000 and review again next month. There is possibility of grant for the generator and Kirke will check with Jim Bass at ESLC. We already have a generator for the water company but cost is approximately \$2,000 to connect. A bigger generator is needed for the building.
- Budget should be presented at the Spring general meeting and voted on at the August picnic general meeting.

#### Nominating Committee

- A nominating committee is appointed at the Spring general meeting and the board is voted on at the August picnic general meeting.
- Rob will talk to Jim Richardson. Terry and Kirke should be coming off this go-round.

Meeting adjourned 8:30 p.m.