

CLAIBORNE ASSOCIATION BOARD MEETING - MINUTES

December 12, 2016

Submitted by Terry Babb

In Attendance: Mary Gregorio, Kirke Harper, Judy Harrald, Terry Babb, Rob Todd, Martha Hamlyn

Meeting called to order at 7:05 p.m. There was a question of November minutes reflecting the draw down of funds in the endowment fund. It was decided the minutes are correct as written and Kirke motioned to approve, second Judy, and minutes approved.

Treasurer's Report/Donations

- Judy reported end of November statement balance of \$27,651.43 in the checking account. The current balance is \$26,990.47 and there are no bills outstanding. There is \$42,120.98 in the money market account and \$50,000.51 in the endowment account.
- Discussed year end donation requests. Pete has a box on the website for donations.
- Reviewed the "paint brush" donation tree for people to donate toward paint due to the cost of fire retardant paint.

Supporting Local Charities

- There was discussion about supporting other local charities – the idea of finding something outside of the community to support. For example if someone wanted to hold an event to benefit another organization.
- We can hold events as long as the entire community is invited. We do have restrictions on occupancy due to permitting.
- There is a process for requesting use of the hall and it should be formalized and be made part of the bylaws.

Insurance

- Page Lansdale offered to have his insurance broker review our existing policy. Current policy is with Brethren and Harrington is our broker.
- The recommendation is that we keep Harrington informed of all the renovations. Any increase in the cost can be balanced with amount of deductible.
- We are currently insured at \$158,000 and should consider having an appraisal.

Appointments

- Phil Sayre has agreed to be on the investment committee with Libby.
- Leslie Smith is interested in helping with a year end review.
- Judy offered to talk to Steve Friedberg about training for treasurer.

Building Committee Updates

- Kirke reviewed bids received for installing the holding tanks. One bid from Duvall was \$11,500. Tyler came in at \$8,810 plus \$1,600 to grade and plant.

Kirke will talk to Jake and Will and possibly meet with Tyler to see if we can improve the price.

- Jeff Hubbard of Lane Engineering is preparing the final site plan showing exterior changes so we can get the zoning change.
- The county required one off street handicap parking space and Lane is researching what the surface of the space needs to be. They will also give an estimate for a ramp and also look at commercial vs residential. Kirke said there is a standard referred to as “disproportionality” that you are not required to spend more than 20% of the project.
- Kirke said we would wait for spring and look at estimates for painting the exterior. Will mentioned aluminum flashing but Kirke was told of a paint product that works really well. One estimate is approximately \$5,000 to wash, scrape, caulk and paint.

December General Meeting

- Reviewed material to be sent out ahead of the general meeting on December 17.
- Mary will post the agenda, the proposed bylaw changes to be voted on and the minutes from the August meeting.

Miscellaneous

- Kirke said we should be looking for a letter from the roads people regarding speed limit request. If speed limit is reduced, we can't count on any enforcement. Discussed ideas for “traffic calming”.
- Terry mentioned the new county sign at the entrance to the beach classifies it as a park and lists the rules for a park with closing at dusk.
- Rob said he has volunteers for the Clarion for January, February and March but needs more volunteers after that. He plans to send out a note to past volunteers asking them for ideas they have to make the process better/easier. Mary has offered that the editors can send the articles to her and she will set it up because that is often problematic.
- One of the streetlights is out and Martha said she would report it and would check on covering one side of the light to stop the glare.

Meeting Adjourned 8:30 p.m.