Claiborne Association Board
October 12, 2022

In Attendance: Jim Richardson, Phil Sayre, Megan McCoy, Terry Babb, Kristen Lycett, Jake Flory, Mike Kuperberg, Martha Hamlyn

Welcome and Minutes Approved

Jim Richardson welcomed the new board and for now we will continue to meet via Zoom. It was also decided to keep meeting 2nd Thursday of every month. Next meeting November 10 at 7:00. Jim will be away but Phil will take over.
Phil Sayre moved to approve July minutes and they were so approved.

Treasurer's report

Checking: $6,593.05
Match Account: $17,276
Money Market: $13,914.44
Jim asked about the Match Account. Megan set this up to keep the funds collected from the donation match separate from regular checking. The donation match funds are to be used for special projects versus regular expenses such as electric bills.

Endowment Committee

Balance of $71,236.68 (as of 9/30/22)
Phil reported committee needs to be "reactivated" and plans to approach Leslie Smith. Market is down and we have lost about 20% of the value. At one time the account was close to $90,000 – but need to remember we started with approx. $52,000.

Building Committee

Jake spoke to Will about starting on the front steps. Building supplies are up about 20% and he estimates about $2,500 for material that can be delivered quickly. Will is away until the 20th but demo can start before and clear the path for construction. Martha suggested the used concrete/brick could be taken to county repurposing center – or Mike might have a home for "casual rip rap". We will save any clean bricks. Aim to have it cleared away next week and get started week of the 24th. Jake is away for a time in October and when he gets back will start small job in the belfry. Materials are already on hand.

Generator

Once approved, we will need a deposit check so Jake can call Rodney Travers and get on the schedule. Estimate is $15,000 approximately and will be paid from the match account. This is for complete install (except concrete pad) to take care of the entire building. The electric conduit is a little longer so might add a small amount. Generator doesn't need to be covered as it comes in a metal box. Jake motioned we approve the funds for purchase and install of generator that will run the whole building. Phil seconded and motion approved by unanimous vote.

Landscape and Orchard

Crew of 4 weeded, mulched and recaged the plantings to keep deer away. One or two plants seem to be struggling, but there are figs on the fig trees.

Program Committee

Committee is meeting tomorrow and will make event proposals to the Board for decision on what will be appropriate. The only thing on calendar right now is Marty Bollinger November 18.

Fundraising

November/December is the best time to engage in raising funds. Kristen mentioned the big push for non-profit fundraising on Giving Tuesday (November 29). She explained the peer-to-peer fundraising through Midshore Community Center as a platform. Phillips Wharf gets 35% of all contributions the last 5 to 6 weeks of the year. Phil said the most successful fundraising we seem to have is at an event when an explanation is given for certain needs. Megan mentioned possible ideas like bake sale. It was generally agreed that our fundraising is for community specific needs and we will use the Clarion and personal letters. Mike mentioned a comment he received that it would be good to re-engage neighbors on Sherwood Manor Road with personal outreach. Mike will write a letter and Jim offered that they make a personal visit.

Long Range Plan

Group is Kirke, Libby Moose, Jennifer Shay. Jim will talk to Kirke and report back by email.

New Business

Jim and Mike will make plans to visit David and Gail Levitt (next to Kablers) and the Snowdens. Kristen said that she is now a member of St. Michaels Planning Commission and also the St. Michaels rep to Talbot County Parks & Recreation.

Next Meeting

Will continue with 2nd Thursday of the month schedule. Next meeting November 10 at 7:00. Jim is away but Phil will chair.

Adjourned 7:50 p.m.