

CLAIBORNE ASSOCIATION
BOARD MEETING Notes
June 11, 2013

In Attendance: Mary Gregorio, Jim Richardson, Martha Hamlyn, Kirke Harper, Jess Murphy, Molly Bond

1. **Call to order:** Jim Richardson called the meeting to order at 7:10pm
2. **Minutes** from the May 2013 meeting were reviewed and approved.
3. **Treasurer's report:** Molly reported that there is \$26896.84 in the account. Not yet deposited is a donation from Michael Glaser in the amount of \$139. (intended to improve the sound system) and a donation from Kirke Harper for Maple Hall trees/shrubs.

Jim noted that the bill for the port-a-jon will come due shortly.

4. **Old business:**

Emergency contact list: Judy has updated the emergency contact list; there are further corrections to be made. Martha will handle the corrections and redistribute at the next meeting.

Tree/sidewalk update: Jess is donating 4 trees; a workgroup will be formed for planting once final approvals are made.

Board approved brick path work to begin on the front sidewalk leading to the main entrance; Jess will review the cost estimate and will provide a figure to Molly.

Judy created a format for ordering special "memorial" bricks; this will be distributed via the Clarion, an e-mail, the message board in the village hall, and on the Claiborne website (www.claibornemd.org). Jess suggested that there could be two different sized bricks and two different donation costs (minimum of \$50.) Martha will revise the order form.

5. **Perc test/gravel in parking area:** Jim reported that we are still waiting for results of the perc test.

Regarding the need for gravel in the parking area; Jim will contact the County to see if they will remedy the problem.

6. **Dumpster day:** Board agreed to hold a community "dumpster day" on July 14th (with a second day scheduled if the need arises). The dumpster will initially be used for cleaning out the annex; members will be able to "dump and donate" (make a donation in order to dump materials).

Will Murdoch will be asked to arrange for the dumpster (Bridges)

New business:

Program Committee report: Martha reported that the volunteer system worked successfully for the last event with a Committee member overseeing the set-up and clean-up for the event. Guidelines for the use of the hall were reviewed with the Program Committee and revised; the Committee is using a "Helpful Hints" guide for volunteers.

Upcoming events include:

6/21 – Drumming to the first day of summer! A drumming walk to the dock (more information to follow)

7/4 – Parade: afternoon float decorating followed by a parade around town and an ice cream social.

8/17 and 8/24 – pottery (John Scott)

8/24 – Town picnic at Shirley Cockey's residence.

New officers: Nominations will be prepared for the elections on 8/24. Molly is willing to remain for one more year as treasurer; Mary is willing to remain as secretary; other nominations will be proposed by the committee. Jim will contact the nominating committee.

Thank you to the water-system gurus: Rennie, Brian and Kirke!

Meeting adjourned: 8:10pm

TO DO:

Martha: manage emergency contact list revisions and brick order form revisions

Jess: update sidewalk estimate and forward to Molly

Jim: contact County about parking area gravel, contact Will to arrange for a dumpster (for July 14th), contact nominating committee to prepare for annual meeting and nominations for the

Board.

Next meeting: 7/9/13