

Claiborne Association Board Meeting  
March 27, 2025

In Attendance: Mike Kuperberg, Jennifer Shea, Phil Sayre, Terry Babb, Will Murdoch, Maura Bollinger, Suzanne Todd

Minutes: February minutes distributed in advance were approved by motion and vote.

Treasurer's Report

- General Operating Account = \$14,615; Building Reserve CD = \$15,156; Endowment invested with Wm Blair = \$153,956. As directed at last meeting Building Maintenance account was closed and assets deposited to the General Operating Account.
- Phil presented a budget for review ahead of the Spring General Meeting. Maura suggested another column be added showing "Actual" and to also show the Programs as a separate income source. Phil will post the budget in the Hall and introduce it at the April 12 General Meeting, to be voted on by membership at the Summer Picnic General Meeting.
- There was some discussion about increasing insurance rates. Phil will take a look at our policy and meet with the insurance company to review. Maura will also review and we want to understand our coverage for "events" as opposed to "day of event" supplemental policy.
- Will moved to accept the Treasurer's report with second from Jennifer and so approved.

Development Committee

- Kirke hasn't received any news on the grant request. Jennifer will check on this.

History

- Suzanne said Barbara Reissert gifted us her notebook filled with old Clarions, articles and pictures. Suzanne will send her a thank you note.
- The photo reenactment will be right at the start of the meeting April 12.

Program Committee

- Suzanne reported Bingo Night continues to be a great success and raised about \$600. There was a Memorial Service on March 7. Last movie night will be April 23. We had our 2nd pizza night and will plan more in the future. Chris Noyes "sing around" was successful and the plan is to have another in September.
- Another idea is to plan "expertise" talk nights – for example Maple Hall stories, Claiborne sailing history, Norm's collection of arrowheads, an Art Night with Cathy. The talks could be put on video for the website.

Grounds Committee

- There is difficulty getting volunteers. Suzanne suggested possibly putting it in the budget for 2 times a year – spring mulching and fall clean up. Before going this route will make another attempt to involve some of the newer neighbors
- Maura mentioned needing a maintenance schedule/to do list from someone who knows the maintenance of the various plants. Jess Murphy was suggested to help with this – also Janet Friedberg is a Master Gardener.

- If no one is able to do this we will have to pay and schedule. Mike will talk to Libby. (Coincidentally a few days after this meeting Libby's crew showed up and mulched.)

#### Nominating Committee

- Kirke, Mary and Pat have agreed to take this on. Mike will present this to membership at the General Meeting.

#### Building Committee

- Travers Electric will maintain the generator annually and Comfort Plus will maintain the HVAC and Mitsubishi units. Both need to be called to set up a schedule.
- The fire extinguishers will be recertified yearly by end of April. Patchett Fire Protection will automatically call to schedule and they have Terry Babb's cell number as the contact. (They called and scheduled for April 30.)

#### Miscellaneous

- Jennifer will be taking over remainder of Mike's term. One of the things she wants to do is put together a notebook of the role of board members.

Next meeting May 15, 2025, 7 PM. Meeting Adjourned approximately 7:50 PM